# BYLAWS

# MAGIC VALLEY RACES/ARES

#### Article I <u>Title</u>

Section I The name of this organization is the Magic Valley RACES/ARES.

#### Article II Purpose and Intent

Section I The purpose of Magic Valley RACES/ARES shall be to provide emergency communications as may be requested by governmental agencies and for other non-emergency community activities.

Section 2 Magic Valley RACES/ARES is an affiliated unit of the Magic Valley Amateur Radio Club. It is a registered ARES unit in the Idaho Section ARRL and conforms to the operational specifications of the RACES program as directed by the Idaho Office of Emergency management (IOEM)

Section 3 Memoranda of Understanding (MOU's) will be established and maintained between MV RACES/ARES and those Counties where service is likely to be provided. Such MOU's will document the relationship, operating protocol and respective responsibilities of each party and be formally approved by both parties.

### Article III <u>Membership</u>

Section I Membership in this organization is open to all licensed Amateur Radio Operators in the Magic Valley. Members are not required to belong to Magic Valley Amateur Radio Club nor any other Amateur Radio organization. Amateur Radio Operators have full membership with all voting and participation privileges.

Section 2 Membership shall be for an indefinite term and shall continue until the organization is disbanded or until removal for cause such as citation by FCC for rules violation. Members may resign their membership at any time if they desire to do so.

Section 3. Voting in any election or in the conduct of business shall be limited to current members.

# Article IV <u>Meetings</u>

Section 1 Meetings shall be held at least annually but may be called more frequently by the RACES/ARES Liaison Officer or by five members by petition to the Liaison Officer. The annual meeting shall be held during the month of January each year. If conduct of business requires more frequent meetings the schedule may be changed to quarterly or be conducted concurrently with other scheduled activities.

Section 2 Members may be notified of meetings by the RACES/ARES Liaison Officer at least one week preceding the meeting by on-the-air notification, by telephone or by other mass notification means commonly used to inform the membership.

# Article V Officers and Duties

Section 1 The officers of Magic Valley RACES/ARES shall be a Liaison Officer, an Assistant Liaison Officer and a Member-at-Large and shall be current members of MV RACES/ARES. The Liaison Officer shall be an <u>Emergency Coordinator</u> as appointed by the ARRL Section Emergency Coordinator (SEC).

Section 2 The term of office of the elected officers shall be five years. The Assistant Liaison Officer shall at the end of the term of office or as vacancy of the Liaison Officer position occurs, ascend to the position of <u>Liaison Officer</u> and be recommended to the SEC for appointment as <u>Emergency Coordinator</u>. An Assistant Liaison Officer and Member-at-Large shall be nominated by a nominating committee who shall be selected and appointed by the officers from the regular MV RACES/ARES membership. Nominations for both offices may also be made from the floor at the time of the election by regular members. Elections shall be by simple majority of members present at the annual meeting.

Section 3. The duties of the Liaison Officer shall be to conduct meetings of RACES/ARES. and coordinate all business with the County-by-County directors of the local Offices of Emergency Management. The Liaison Officer shall be available to the director of said office when needed to coordinate activities, plan for emergencies, purchase essential equipment, assign committee members as needed, and direct actual and simulated emergency exercises. The Liaison Officer shall maintain a roster of member operators including their available equipment and current qualifications for service. The Liaison Officer shall respond to County declarations of emergency, and shall initiate such emergency response actions as are needed when declared by appropriate authority. Section 4 The duties of the Assistant Liaison Officer are to act in place of the Liaison Officer when that officer is not available and to assist in all activities and exercises as assigned by the Liaison Officer. Duties of the Member-at-Large shall be to present an additional voice for representation of the members.

Section 5. The Chain of Command for RACES/ARES shall be;

- 1. State Administrator for RACES activities or Section Emergency Coordinator for ARES (ARRL)
- 2. County Director of Emergency Management
- 3. RACES/ARES Liaison Officer or Assistant
- 4. Committees as Appointed
- 5. Members as task leaders

#### Article VI <u>Amendment of By Laws</u>

Section 1. These By Laws may be amended at the annual meeting. Amendments may be suggested by any officer, or by a committee of members who have suggestions for amendments or who are assigned by the officers to revise the By Laws. The committee shall consist of at least three members. An amendment shall be passed by simple majority of the regular members in attendance at the annual meeting.

Section 2. These By Laws shall become effective at the conclusion of the meeting of the membership where they are considered and approved by a majority vote.

These By Laws have been RATIFIED by the voting members present at a duly called meeting of the MV RACES/ARES and accepted by:

/s/ Terrell H. Fletcher Liaison Officer <u>10 May 2019</u>

date